



**FULTON COUNTY PURCHASING DEPARTMENT**  
**Winner 2000- 2005 Achievement of Excellence in Procurement Award**  
**National Purchasing Institute**

**Jerome Noble, Director**



March 27, 2007

**Re: 07RFP54123YA-DR**

**Contract Compliance Management Software**

Dear **Proposer(s)**:

Attached is one (1) copy of Addendum 4, hereby made a part of the above referenced **07RFP54123YA-DR Contract Compliance Management Software**.

Except as provided herein, all terms and conditions in the **07RFP54123YA-DR** referenced above remain unchanged and in full force and effect.

Sincerely,

*Donald R. Riley*

Donald R. Riley  
Assistant Purchasing Agent

**07RFP54123YA-DR Contract Compliance Management Software**  
**Addendum No. 4**  
**Page Two**

This Addendum forms a part of the contract documents and **modifies** the original RFP documents as noted below:

1. Vendor Self registration / maintenance:
  - What data does Fulton County want for self registration?  
*The information we are referring to is the M/FBE certification application.*
  - Is this the same as 3.3.1 (3)? *Yes*
2. Certified payroll:
  - Do you require prevailing wage? *We require a certified pay application*
  - Do you require primes to report? *Yes*
  - Do you require subs to report? *Yes*
3. Confidentiality:
  - Product literature excluded, our implementation methodology, specifics of features, reports lists, and pricing are deemed confidential information. Disclosure of such information under FOIA could cause irreparable harm to a company.
  - Will Fulton County keep this information confidential? *Yes, to the extent allowed by the Georgia Open Records Act (O.C.G.A. 50-18-70).*
4. Page 1-16, #29: Is the offeror required to have workers compensation coverage in the state of GA, if the majority of the work will be performed by personnel outside of Georgia? *Risk Management will inform the successful vendor if required or not*
5. Page 3-19, 3.3.1:
  - (1) Have current and future requirements been formally documented? *No*
  - (2) When using the expression “Complete various applications,” what applications does Fulton County desire to have completed by vendors online?  
*M/FBE Certification Application and Purchasing Registration (commonly know as Vendor Self Service)*
  - (3) Do these fields represent the data Fulton County requires for Vendor Self Registration? *One does the other is a document strictly related to Contract Compliance*
6. Page 3-20, 3.3.1:
  - (4) Please clarify how Fulton County identifies vendors by Labor Category.  
*Fulton County currently uses NIGP codes*

- (7) How long does Fulton County wish to archive certain data?  
*Long term forever; Short term three years.*

7. Page 3-21, 3.3.2 AMS integration:

- Does Fulton County have existing applications that integrate with AMS FMS?  
*Purchasing Vendor Self Service Kronos ( Payroll Timekeeping) and CS STARS (Risk Management/Pension)*
- Does Fulton County currently utilize vendor self service registration available in the AMS FMS? If so, does Fulton County intend for vendors to register to both systems, AMS FMS and CCM. *Yes*

3.3.3 System Implementation:

- Are there any other systems that CCM must interface? *None known.*
- How much data needs to be converted? *This is a brand new system, all data*
- No. of Contracts? *Not sure*
- No. of Vendors? *Approximately 1400*
- Years of Records? *Five (5)*

3.3.4 Software Requirements:

- What kind of documents does Fulton County want to import? *Monthly Reports, Payment Application, Memo, Payment date*

3.3.5 Maintenance and Support Requirements:

How many vendors? *Approximately 1400*

How many Fulton County OCC users? *10 or more*

3.3.7 Training and Certification:

How many staff members from Purchasing and Contract Compliance require training?  
*Approximately 10 or more staff members*

3.4, Section 2, Bullet #7 - Commencement of User Acceptance Test:

Is the User Acceptance Test included in the 90-day implementation period? *We would like for that to be the case, however we are willing to work with the selected vendor.*

ACKNOWLEDGEMENT OF ADDENDUM NO. 4

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30335 by the RFP due date and time **April 19, 2007 at 11:00 A.M.**

This is to acknowledge receipt of Addendum No. 4, \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title